

A G E N D A

REGULAR MEETING ORANGE COUNTY CHILDREN & FAMILIES COMMISSION

Wednesday, June 2, 2004

**PLANNING COMMISSION HEARING ROOM, FIRST FLOOR
10 Civic Center Plaza
Santa Ana, California**

KIMBERLY CRIPE
Chair

JULIE POULSON
Vice Chair

JOYCE HANSON
Commissioner

LARRY LEAMAN
Commissioner

CHARLES V. SMITH
Commissioner

CRYSTAL KOCHENDORFER
Chair Pro Tem

HUGH HEWITT
Commissioner

MARIA E. MINON, M.D.
Commissioner

SALLY SNYDER, RN
Commissioner

Executive Officer
Michael Ruane

Commission Counsel
Kurt Yeager

Clerk of the Commission
Jamie Ross, Deputy

The Orange County Children and Families Commission welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located next to the Clerk. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. Speaker Forms are available in the container located on the far left wall of the Hearing Room. When addressing the Commission, please state your name for the record prior to providing your comments.

All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors located in the Hall of Administration Building, 10 Civic Center Plaza, Room 465, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.

9:00 A.M.

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

Receive presentation from Barbara Bohlig on School Readiness Nurse Expansion Project

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CONSENT CALENDAR: (Items 1 - 5)

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.

1. Receive Performance Outcomes Measurement System (POMS) Quarterly Report and the Capacity Building Grant Program Evaluation Report
2. Receive Bridges II Pilot Evaluation Report
3. Adopt resolution authorizing execution of contract for California State University, Fullerton School Nurse Credential Program
4. Receive report and adopt resolution establishing uniform monetary limits for approval of contract amendments by Executive Director and approve updated procedures for grant agreement and consultant services contracts
5. Adopt resolution authorizing execution of agreement with Miller, Owen and Trost for Legislative Advocacy Services

DISCUSSION ITEMS: (Items 6 – 13)

At this time, members of the public may ask the Commission to be heard on the following items as those items are called.

6. Adopt resolution and approve State School Readiness Contract Amendments
7. Adopt resolution and approve funding of Community Clinic Pediatric Health Access Project
8. Adopt resolution and approve Project Connections FRC contract renewal
9. Spring Funding Cycle -Follow-up actions:
 - a. Receive report
 - b. Approve final budgets, along with revised contract terms and provisions, for program grant renewal and bridge funding actions
 - c. Adopt resolution approving standard form grant agreements
10. Approve Child Health and Safety (Injury Prevention) Grant Renewals process and timeline
11. Adopt resolutions authorizing the execution of contracts with KOCE and Burke Consulting for Commission communication and outreach programs
12. Commission Audit Program-
 - a. Receive report
 - b. Approve slate of firms for on-call audit services
 - c. Adopt resolution authorizing execution of agreements with selected firms
 - d. Adopt resolution authorizing execution of agreement with Sherry Maher for audit services, including expanded scope of services and revised hourly rate
13. Approve Funding Resolution for Expanded Health Services for Children Entering Kindergarten

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CLOSED SESSION: (Item 14)

14. Closed Session pursuant to Government Code Section 54957 – Public Agency Employee Performance Evaluation – Title: Executive Director

PUBLIC HEARING: None

EXECUTIVE OFFICER REPORT:

- A. Informational items
- B. Approve revised Scope of Services for School Readiness contract with Lowell-Joint School District
- C. Approve transfer of Americorps positions from La Habra Family Resource Center to Institute for Health Care Advancement
- D. Receive progress report on partnership activities with local grant making organizations
- E. Receive report on partnership activities with Orange County Business Council and approve membership and funding contribution for the Center for a New Orange County
- F. Authorize payment of school nurse training expenditures
- G. Approve revised scope and budget for Capacity Building Grant with Abrazar, Inc.
- H. Receive progress report on KCED Program and adopt resolution authorizing execution of funding agreement with KCET (Community Television of Southern California)
- I. Approve sponsorship of Early Literacy Summit scheduled for June 21, 2004 and authorize reimbursement of related expenditures
- J. Approve Commission participation in community outreach events, including authorization for Executive Director to execute necessary participation and liability documents and to pay required event fees in an amount not to exceed \$1,000
- K. Approve amendment to April 7, 2004 action approving funding contribution for statewide partnership efforts to reflect legal name change of California Children and Families Association to First Five Association of California
- L. Receive follow-up report from Commission Annual Retreat
- M. Receive report and provide policy direction to staff regarding statewide financial reporting and fiscal practices

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PUBLIC & COMMISSION COMMENTS & ADJOURNMENT:

At this time members of the public may address the Commission on any matter not on the agenda but within the jurisdiction of the Commission. The Commission or Chair may limit the length of time each individual may have to address the Commission.

PUBLIC COMMENTS:

COMMISSION COMMENTS:

ADJOURNED:

NEXT MEETINGS:

July 7, 2004	Regular Meeting, 9:00 A.M.
August 2004	No Meeting